

June 27, 2023

Mr. Jered Staton

Zoning Administrator

TCPA

4111 11th Avenue SW

Rochester, Minnesota 55902

Hand Delivered and Electronic Mail

Re: Jerry Fischer CUP-Kalmar Township

Dear Mr. Staton:

On behalf of our client, Jerry Fischer, we are submitting a Conditional Use Permit for a Home-Based Business at his residence in the Montgomery Meadows Special District (MM Special District) in Kalmar Township.

The details of the project are as follows:

Request:

The application is a Conditional Use Permit to allow for a Home-Based Business in the existing Fischer residence in Montgomery Meadows. The address is 6387 Paint RD NW Byron MN 55920.

The Home-Based Business is for operations of a Dog Kennel to be located on lands owned by Mr. Fischer immediately north of his residence.

Operations:

Mr. Fischer will have his personal office located in his residence for the operation of boarding dogs in the newly proposed kennel.

The operation of the dog kennel is mainly an on-line process. A pet owner will have to request reservations on-line; pay on-line; and provide any special instructions for the dog care that the owner requires.

The pet owner will deliver the dog(s) to the kennel and pick up from the kennel on the pre-determined pick-up date. Periodically a dog may be brought to the residence for a short period of time and then returned to the kennel.

There is no need for the clients of Mr. Fischer to visit or perform any business in the residence.

Parking for dog delivery and pick-up is located next to the kennel. It is not necessary to provide parking at the residence site.

Delivery of pet food and other supplies will be directly to the kennel.



Zoning:

The site is a part of the Montgomery Meadows Special District Zoning Ordinance. The MM Special District Plan permits dog kennels as an acceptable use. **(See Page 5 of the Special District Ordinance)**

Therefore, a zone change is not required to expand the use of dog kennels. Dog kennels are located on other parcels included in the Special District.

Application:

The application is a Conditional Use Permit for a Home-Based Business in the existing residence. The submittal requirements are located on page 2 of the HOME-BASED BUSINESS application.

Enclosed for your review are the following;

1. Completed application for Home Based Business
2. Check in the amount of \$620.00 for CUP fee.
3. Submittal letter and Narrative
4. Legal Description of the area set-aside for operations of the dog kennel (See Site Plan)

If you have questions or need additional information, please let us know.

Sincerely,

WSE Massey Engineering

William E. Tointon

Director of Land Development

Cc Jerry Fischer