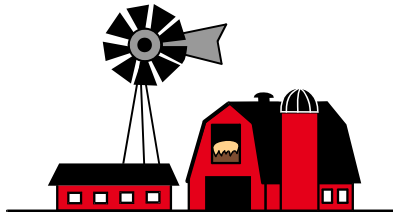


TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11th Avenue SW Room 10
Rochester, MN 55902
Phone: (507) 529-0774



Roger Ihrke, Administrator
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-- TCPA --

FLAT FEE PERMIT PROCESS

Certain items of improvement or construction on a property within the townships administered by TCPA require only a flat fee permit.

Fill out the attached application form, mail or bring the form to the TCPA office with the fee, and the permit can be issued immediately. You will still need to call CMS for inspections.

The flat fee permit charges – as of March 01, 2023 - are as follows;

Roofing	- \$93.00
Replace window(s)	- \$93.00
Residing	- \$93.00
Replace furnace	- \$93.00
Replace A/C	- \$93.00
Install gas line	- \$93.00
Replace water heater	- \$93.00

Some items – for instance the replacement of the furnace and the A/C at the same time - only require one permit fee.

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11TH Avenue SW—Room 10 | Rochester, MN 55902 | PH: (507) 529-0774 | FX: (507) 281-6821

JOB SITE LOCATION:

Township: _____ Address: _____

City: _____ State: _____ Zip: _____

PROPERTY OWNER:

Name: _____ Address: _____

Home PH#: _____ City: _____ State: _____ Zip: _____

Work PH#: _____

PROPERTY LEGAL DESCRIPTION:

Township Section #: _____

Email Address: _____

PROPOSED USE:

<input type="checkbox"/> Dwelling	<input type="checkbox"/> Deck	<input type="checkbox"/> Furnace	<input type="checkbox"/> Dwelling Addition/Year Built: _____
<input type="checkbox"/> Pole Building	<input type="checkbox"/> 3-Season Porch	<input type="checkbox"/> Water Heater	<input type="checkbox"/> Finish Basement
<input type="checkbox"/> Private Garage	<input type="checkbox"/> Siding	<input type="checkbox"/> Gas Line	<input type="checkbox"/> Dwelling Remodel/Year Built: _____
<input type="checkbox"/> Business Commercial	<input type="checkbox"/> Re-Roofing	<input type="checkbox"/> Fireplace	<input type="checkbox"/> Other: _____

Description of Project:

Building Dimensions: _____ Use & Occupancy: _____

Lot Size/Dimensions: _____ Construction Type: _____

Estimated Value:

* General Contractor Address _____ _____ * License # _____ Phone # _____ Septic Installer _____	* Plumbing Contractor _____ * Plumber License # _____ Mechanical Contractor _____ Phone # _____ Electrician _____ Well Driller _____
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* Denotes Required information for all permits

 Floodplain Management District: YES NO

 Shoreland Management District: YES NO

You must attach two (2) copies of building plans and a free-hand sketch showing land dimensions, building locations and distances in relation to other buildings, lot lines, roads, road right-of-ways, septic & well locations plus neighboring septic & wells if located in a subdivision or on a small acreage in a developed area. Set-backs apply. Designate North. Variance & Conditional Use permits may also be needed. If this activity is located in a shoreland management district, you must also show distance to the ordinary high water level and certify your existing septic system. Wells must meet required distance from septic systems. A building permit will not be issued for any construction until approval is received from TCPA. A penalty may, and will be assessed up to the amount of the building permit fee, if activity is started prior to obtaining a building permit. Additions to the application or re-inspections may be billed separately when they become applicable and must be paid prior to the inspection(s).

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. Refund and Cancellation Policy: upon request of cancellation of building permits, charges or refunds will be based on expenses for office time, inspections, and zoning fees that were completed prior to the cancellation notice.

IF YOU HAVE QUESTIONS PLEASE CALL TCPA AT (507) 529-0774

IF THIS APPLICATION IS INCOMPLETE IT WILL BE RETURNED TO THE APPLICANT

SIGNATURE: _____ PRINT NAME: _____ DATE: _____

APPLICANT MAY BE BILLED FOR INSPECTIONS PREMATURELY REQUESTED (work not ready for inspection)

----- - TO BE COMPLETED BY TCPA -----

Received by:	Date Received:		Finished Value (not cost)
Building Permit: \$	Plan Review: \$	State Surcharge: \$	
Plumbing Permit: \$	Plan Review: \$	State Surcharge: \$	
Mechanical Permit: \$	Plan Review: \$	State Surcharge: \$	
Other: \$		TOTAL DUE: \$	

 Permit Approved By: _____ Date: _____
 (Building Official)



A Division of WSE Engineering Services, Ltd
 1765 Restoration Rd SW
 Rochester, MN 55902
 507-282-8206

CALL CMS FOR FINAL INSPECTION
 507-282-8206

THE FOLLOWING ITEMS ARE CONDITIONS FOR PERMIT ISSUANCE FOR RE-SIDING.

STRICT COMPLIANCE IS MANDATORY:

Exterior walls shall provide the building with a weather-resistive exterior wall envelope. The exterior wall envelope shall include flashing as described in section R703.8. The exterior wall envelope shall be designed and constructed in such a manner as to prevent the accumulation of water within the wall assembly by providing a water-resistive barrier behind the exterior veneer as required by section R703.2.

1309.0703 SECTION R703, EXTERIOR COVERING.

Subpart 1. **Section R703.2.** IRC section R703.2 is amended to read as follows:

R703.2 Weather-resistive sheathing paper. A minimum of one layer of No. 15 asphalt felt complying with ASTM D 226 for Type 1 felt or other approved weather-resistive material shall be applied over sheathing of all exterior walls.

R703.2. Such felt or material shall be applied horizontally, with the upper layer lapped over the lower layer not less than 2 inches (51 mm). Where joints occur, felt shall be lapped not less than 6 inches (152 mm). The felt or other approved material shall be continuous up to the underside of the rafter or truss top chord and terminated at penetrations and building appendages in such a manner to meet the requirements of the exterior wall envelope as described in Section R703.1.

Exception: Such felt or material is permitted to be omitted in the following situations:

1. In detached accessory buildings.
2. Under exterior wall finish materials as permitted in Table R703.4.
3. Under paper backed stucco lath when the paper backing is an approved water resistive barrier.

TABLE R703.4

WEATHER-RESISTANT SIDING ATTACHMENT AND MINIMUM THICKNESS^{abcdefghijklmnopqrstuvwxyz}

<u>SIDING MATERIAL</u>	<u>NOMINAL THICKNESS^A (")</u>	<u>JOINT TREATMENT</u>	<u>WATER-RESISTIVE BARRIER REQUIRED</u>
Horizontal aluminum ^e			
Without insulation	0.019 ^f	Lap	Yes
	0.024	Lap	Yes

With insulation	0.019	Lap	Yes
Anchored veneer: brick, concrete, masonry or stone	2	Section R703	Yes
Adhered veneer: brick, concrete, masonry or stone ^w	-	Section R703	Yes Note w
Hardboard ^k Panel siding-vertical	7/16	-	Yes
Hardboard ^k Lap-siding-horizontal	7/16	Note p	Yes
Steel ^h	29 ga.	Lap	Yes
Particleboard panels	3/8 -1/2	-	Yes
Particleboard panels	5/8	-	Yes
Wood structural panel ⁱ ANSI/APA-PRP 210 siding ⁱ (ext grade)	3/8 -1/2	Note p	Yes
Wood structural panel siding	3/8-1/2	Note p Note x	Yes
Vinyl Siding ^l	0.035	Lap	Yes
Wood ^j Rustic, drop	3/8 Min	Lap	Yes
Shiplap	19/32 Average	Lap	Yes
Bevel	7/16	Lap	Yes
Butt tip	3/16	Lap	Yes
Fiber cement panel siding ^q	5/16	Note q	Yes Note u
Fiber cement lap siding ^s	5/16	Note s	Yes Note u

For SI: 1 inch = 25.4mm.

- a. Based on stud spacing of 16 inches on center where studs are spaced 24 inches, siding shall be applied to sheathing approved for that spacing.
- b. Nail is a general description and shall be T-head, modified round head, or round head with smooth or deformed shanks.
- c. Staples shall have a minimum crown width of 7/16-inch outside diameter and be manufactured of minimum No. 16 gage wire.
- d. Nails or staples shall be aluminum, galvanized, or rust-preventive coated and shall be driven into the studs where fiberboard, gypsum, or foam plastic sheathing backing is used. Where wood or wood structural panel sheathing is used, fasteners shall be driven into studs unless otherwise permitted to be driven into sheathing in accordance with the siding manufacturer's installation instructions.

- e. Aluminum nails shall be used to attach aluminum siding.
- f. Aluminum (0.019 inch) shall be unbacked only when the maximum panel width is 10 inches and the maximum flat area is 8 inches. The tolerance for aluminum siding shall be +0.002 inch of the nominal dimension.
- g. All attachments shall be coated with a corrosion-resistive coating.
- h. Shall be of approved type.
- i. Three-eighths-inch plywood shall not be applied directly to studs spaced more than 16 inches on center when long dimension is parallel to studs. Plywood ½ inch or thinner shall not be applied directly to studs spaced more than 24 inches on center. The stud spacing shall not exceed the panel span rating provided by the manufacturer unless the panels are installed with the face grain perpendicular to the studs or over sheathing approved for that stud spacing.
- j. Woodboard sidings applied vertically shall be nailed to horizontal nailing strips or blocking set 24 inches in center. Nails shall penetrate 1.5 inches into studs and wood sheathing combined or blocking. A weather-resistant membrane shall be installed weatherboard fashion under the vertical siding unless the siding boards are lapped or battens are used.
- k. Hardboard siding shall comply with AHA A135.6.
- l. For masonry veneer, a weather-resistive sheathing paper is not required over a sheathing that performs as a weather-resistive barrier when a 1-inch air space is provided between the veneer and the sheathing. When the 1-inch space is filled with mortar, a weather-resistive sheathing paper is required over studs or sheathing.
- m. Vinyl siding shall comply with ASTM D 3679.
- n. Minimum shank diameter of 0.092 inch minimum head diameter of 0.225 inch, and nail length must accommodate sheathing and penetrate framing 1.5 inches.
- o. When used to resist shear forces, the spacing must be 4 inches at panel edges and 8 inches on interior supports.
- p. Minimum shank diameter of 0.099 inch, minimum head diameter of 0.240 inch, and nail length must accommodate sheathing and penetrate framing 1.5 inches.
- q. Vertical end joints shall occur at studs and shall be covered with a joint cover or shall be caulked.
- r. Fiber cement siding shall comply with the requirements of ASTM C 1186.
- s. See Section R703.10.1.
- t. Minimum 0.102" smooth shank, 0.255" round head.
- u. Minimum 0.099" smooth shank, 0.250" round head.
- v. See Section R703.10.2.
- w. Face nailing: 2 nails at each stud. Concealed nailing: one 11 gage 1-1/2 galv. roofing nail (0.371" head diameter, 0.120" shank) or 6d galv. box nail at each stud.
- x. See Section R703.2 exceptions.
- y. Minimum nail length must accommodate sheathing and penetrate framing 1-1/2 inches.
- z. Adhered masonry veneer shall comply with the requirements of Sections 6.1 and 6.3 of ACI 530/ASCE 5/TMS-402.

Subp. 9. **Section R703.8** IRC Section R703.8 is amended to read as follows:

R703.8 Flashing. Approved corrosion resistant flashing shall be applied shingle fashion in such a manner as to prevent entry of water into the wall cavity or penetration of water to the building structural framing components. Self-adhered membranes used as flashing shall comply with AAMA 711. The flashing shall extend to the surface of the exterior wall finish. Approved corrosion-resistant flashing shall be installed at all of the following locations:

1. Exterior window and door openings. Flashing shall be installed at the head and sides of exterior window and door openings and shall extend to the surface of the exterior wall finish or to the water-resistive barrier for subsequent drainage. Flashing at exterior window and door openings shall be installed in accordance with at least one of the following: a) the fenestration manufacturer's installation and flashing instructions. When flashing is not addressed in the fenestration manufacturer's instructions, it shall be installed in accordance with the flashing manufacturer's instructions; b) in accordance with the flashing design or method of a registered design professional; and c) in accordance with other approved methods.
2. At the intersection of chimneys or other masonry construction with frame or stucco walls, with projecting lips on both sides under stucco copings.
3. Under and at the ends of masonry, wood, or metal copings and sills.
4. Continuously above all projecting wood trim.
5. Where exterior porches, decks, or stairs attach to a wall or floor assembly of wood frame construction.
6. At wall and roof intersections.
7. At built in gutters.
8. Where exterior material meets in other than a vertical line.
9. Where the lower portion of a sloped roof stops within the plane of an intersecting wall cladding in such a manner as to divert or kick out water away from the assembly in compliance with Section R903.2.1

R703.10 Fiber cement siding.

R703.10.1 Panel siding. Fiber-cement panels shall comply with the requirements of ASTM C1186, Type A, minimum Grade II. Panels shall be installed with the long dimension either parallel or perpendicular to framing. Vertical and horizontal joints shall occur over framing members and shall be sealed with caulking, covered with battens or shall be designed to comply with Section R703.1. Panel siding shall be installed with fasteners according to Table R703.4 or *approved* manufacturer's installation instructions.

R703.10.2 Lap siding. Fiber-cement lap siding having a maximum width of 12 inches shall comply with the requirements of ASTM C 1186, Type A, minimum Grade II. Lap siding shall be lapped with a minimum of 1-1/4 inches (32mm) and lap siding not having tongue-and-groove end joints shall have the ends sealed with caulking, installed with an H-section joint cover, located over a strip of flashing or shall be designed to comply with Section R703.1. Lap siding courses may be installed with the fastener heads exposed or concealed, according to Table R703.4 or *approved* manufacturer's installation instructions.

R703.11 Vinyl siding. Vinyl siding shall be certified and *labeled* as conforming to the requirements of ASTM D 3679 by an *approved* quality control agency.

R703.11.1 Installation. Vinyl siding, soffit and accessories shall be installed in accordance with the manufacturer's installation instructions.