

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

TCPA
4111 11th Avenue SW
Room 10
Rochester, MN 55902

Interim Use Permit Application
MOBILE HOME
AS A SECOND DWELLING

PH: 507-529-0774
FX: 507-281-6821
EM: mail@tcpamn.org
WEB: www.tcpamn.org

TOWNSHIP: _____	DATE: _____
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PROPERTY OWNER: _____	PHONE #: _____
PROPERTY ADDRESS: _____	
CITY: _____	STATE: _____ ZIP: _____
PROPERTY PARCEL #: _____	

REQUEST DESCRIPTION & REASON FOR REQUEST:

EXISTING USE OF PROPERTY:

HAS AN IUP BEEN SOUGHT FOR THIS PROPERTY PREVIOUSLY?: _____ - YES _____ - NO	IF SO WHEN?: _____
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APPLICANT SIGNATURE: _____	FILING FEE: _____
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SIGNATURE DATE: _____	APPLICATION COMPLETE DATE: _____ (TCPA)	60-DAY DATE: _____ (TCPA)
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MOBILE HOME AS A SECOND DWELLING CRITERIA QUESTIONS:

A mobile home is allowed as a second dwelling only with an Interim Use Permit. The Interim Use Permit is tied to the individual who satisfies one of the four criteria below. When that individual no longer lives on the property or the criteria is no longer met, the IUP expires, and the mobile home must be removed.

To apply for an IUP to have a mobile home as a second dwelling you must be able to answer yes to one of the following questions;

YES	NO	CRITERIA QUESTIONS
		Is there a need to provide care or services to the residents of <i>either</i> the primary dwelling or the mobile home because of physical or mental condition(s)?; or . . .
		Are all the residents, of <i>either</i> the primary dwelling or the mobile home 60 years of age or older?; or . . .
		Is at least one adult occupant of <i>both</i> the primary dwelling and the mobile home employed at least seasonally in general farming activities carried out on the parcel?; or . . .
		Do one of the adult occupants of <i>both</i> the primary dwelling and the mobile home have at least a partial ownership interest in the parcel?

COMPLETE BOTH SIDES OF THIS APPLICATION

NAMES	CRITERIA QUESTIONS—continued
	What is/are the name(s) of the individuals who satisfy one of the previous four criteria?

MOBILE HOME BUILDING PERMIT:

If your mobile home as a second dwelling IUP is approved by the Planning Commission you will then need to apply for a building permit to install the mobile home. Some things to keep in mind for that permit are;

- The mobile home will most likely need its own septic system. Holding tanks are not allowed.
- The mobile home can share the well with the primary dwelling. You will need to provide a passing water test completed within the last six months.
- If the mobile home will have a separate driveway you will need a residential access permit from the Township if you're on a Township road or Olmsted County Public Works if you're on a County road.
- You will need to apply, through the TCPA office, for an address for the mobile home.

This Mobile Home as a Second Dwelling Interim Use Permit application will be considered incomplete and no action will be taken until the TCPA office is in receipt of; a.) this completed application form; and b.) the filing fee.

COMPLETE BOTH SIDES OF THIS APPLICATION